



October 2013

Criminal Justice Information Sharing

Tidbits for State's Attorneys and Staff

CJIS

CJIS News

Molly Brooks recently became the Director of the Criminal Justice Information Sharing Program (CJIS). She had been serving as the Interim CJIS Director since July 2013.

Molly has a Bachelor of Science Degree in Business Economics and Public Policy from the Kelley School of Business at Indiana University. She also has a Juris Doctorate from the Chicago-Kent College of Law. She received her Project Management Professional (PMP) credential in June of 2013. Molly previously served as CJIS's SAVIN Program Manager. Prior to CJIS, Molly worked as an attorney at Sidley Austin LLP and served in several nonprofit roles, including operations manager, program manager, outreach coordinator, and strategic planning consultant.



Molly Brooks
CJIS Director

What are CJIS Tidbits for State's Attorneys' Offices?

As you may know, CJIS promotes public safety and empowers criminal justice professionals to make informed decisions. Essentially, we work to ensure that the right criminal justice personnel receive the right information at the right time. CJIS programs that may be relevant to state's attorneys include the State's Attorney Record Management System (STARS), which is provided using JustWare; the Statewide Automated Victim Information and Notification (SAVIN) Program; and the CJIS Portal. SAVIN and the Portal are provided to state's attorneys at no cost, as is the first JustWare license.

This edition of "Tidbits for State's Attorneys and Staff" provides brief updates related to each of these programs. Updates are provided to ensure that all state's attorneys and staff are informed and empowered to provide feedback to CJIS. If you have any questions, comments, or feedback on CJIS or any of its programs, please do not hesitate to contact Molly Brooks, CJIS Director, at mbrooks@nd.gov or 701-328-1108.

STARS/JUSTWARE

Do you have STARS/JustWare questions? Get them answered!

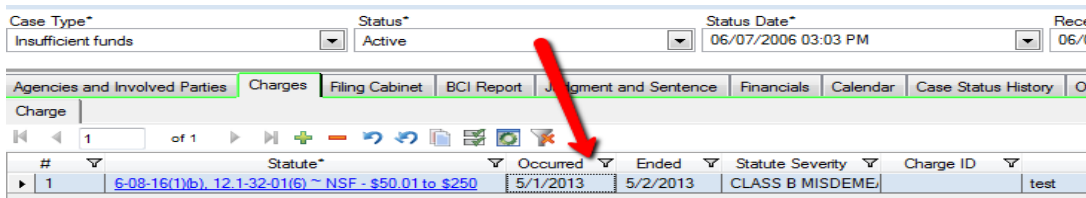
CJIS is hosting a STARS User Conference for agencies that use JustWare or may have questions about how JustWare can benefit them. The User Conference will be on October 9th and 10th in Bismarck. Topics that will be covered include:

- What is New in JustWare 5.9 and What to Expect in JustWare 5.10
- Dispositional Reporting – Filing with BCI properly
- Restitution – Accounting
- E-Filing – Filing with the Courts Properly
- E-Signatures – Attempting to Eliminate the Need for Paper
- E-Discovery – Making the Discovery Process Simple

Representatives from New Dawn (the provider of JustWare), BCI, CJIS, and the Courts will be onsite to answer questions or concerns you may have. For more information or register to attend, please contact Brian Nybakken at bdnybakken@nd.gov or 701-328-1107.

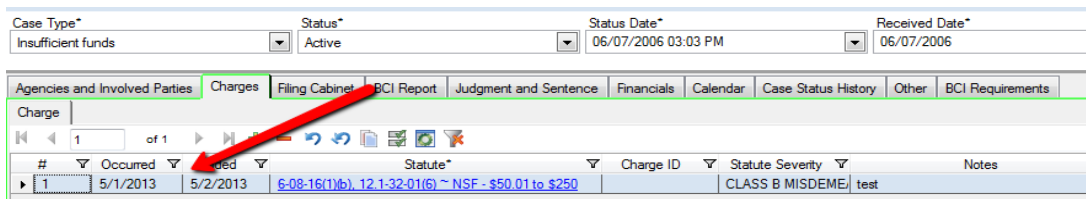
JustWare User Tips - “Did You Know?”

JustWare has the capability to limit the “Statute” field to only those that were in effect at the time of the incident. To do this, enter the “Occurred” date of the incident prior to selecting the statute.



#	Statute*	Occurred	Ended	Statute Severity	Charge ID
1	6-08-16(1)(b), 12.1-32-01(6) ~ NSF - \$50.01 to \$250	5/1/2013	5/2/2013	CLASS B MISDEME	test

Since the default layout of the fields is “Statute” first and then the “Occurred” date, users may not naturally remember to enter the date first. It is easy to reorder the tabs by clicking and dragging the “Occurred” and “Ended” date tabs to the left of the statute tab. This will help prompt the user to enter the date first so the “Statute” options will be customized appropriately.



#	Occurred	Ended	Statute*	Charge ID	Statute Severity	Notes
1	5/1/2013	5/2/2013	6-08-16(1)(b), 12.1-32-01(6) ~ NSF - \$50.01 to \$250		CLASS B MISDEME	test

SAVIN

The ND SAVIN Program is free and available 24/7 for crime victims, those who care for them, and other concerned citizens in North Dakota. ND SAVIN empowers users to receive anonymous automated notification regarding offenders’ incarceration, criminal court cases, and protection/restraining orders via phone, text, or email. The ND SAVIN system includes three notification services:

- VINE Incarceration Victim Notification Service, which includes the DOCR Facilities, DOCR Probation & Parole and County Jails;
- VINE Criminal Court Victim Notification Service; and
- VINE Protection/Restraining Order Petitioner Notification Service.

There are two primary ways that the ND SAVIN Program may impact state’s attorneys. First, the VINE Criminal Court Victim Notification Service can assist victim witness coordinators or staff in keeping victims, witnesses, and concerned citizens informed about criminal cases. Second, a county jail may seek guidance from state’s attorneys on using ND SAVIN to comply with NDCC 12.1-34. We are happy to share information on the opportunities and potential drawbacks of using ND SAVIN as the primary method of victim notification to determine whether that strategy will work well for the jail.

Please feel free to contact Molly Brooks at mbrooks@nd.gov or 701-328-1108 with questions on these issues or other questions, concerns, feedback, etc. related to the ND SAVIN Program.

PORTAL

The CJIS Portal allows authorized users to run secure searches and set up notifications on information from across the state, including Criminal History records, Protection Orders, Parole and Probation information, DNA, Offender Registration, Concealed Weapons, Drivers License information, and various law enforcement incident records. If you are interested in obtaining CJIS Portal access, the applications process is available at www.nd.gov/cjis/portal/index.html. If you have any questions, please contact Bob Gordon at rogordon@nd.gov or 701-328-1120.

